

HAMBRIDGE AND WESTPORT PARISH COUNCIL

Email - Clerk: hamandwestpcclerk@outlook.com
Email - Chairman: hamandwestpcdenley@outlook.com

AGENDA – PARISH COUNCIL MEETING

The next meeting of the Parish Council will be held on **Wednesday 10th February 2021** at 7:30pm by video conference, for which the Agenda is given below.

Due to Covid-19 regulations, we are still unable to hold public Parish Council meeting. Therefore, the Clerk is setting up a virtual meeting via Zoom for the above date. The meeting will start at 7.30pm. Members of the public are very welcome to attend the virtual meeting and if they would like to do so, they will have to email the Clerk who will give them the Zoom login details.

Yours sincerely,
Louise Brooks
Clerk

1. **Apologies:** Acceptance of reasons offered, where applicable
2. **Declarations of Interest:** Any declarations of interest relating to matters on the Agenda?
3. **Public Time:** Members of the Public may raise any appropriate matter for report.
4. **Reports from** - District Councillor, County Councillor, including updates on outstanding items for Hambridge and Westport
5. **Minutes of Previous Parish Council Meeting:** Approval and signature
6. **Matters Arising:**
 1. Banking – changes to mandate etc.
 2. 4x4 update
 3. Road safety mirrors – Isle Brewers Lane and Ruskway Lane
 4. Benches – final bench for refurbishment

7. Planning

1. Matters for Report

Nothing to report

2. Report on applications previously considered

Nothing to report

Applications for consideration

Nothing to report

8. Finance

1. Report as required:

Any further forward with VAT details?

Update on internal audit

2. Matters for Resolution:

Nothing to report

3. Cheques Payable:

H&W Recreation Trust	Hire of Hall for Jan/Feb March 2020	£	36.00
This invoice has been paid – it was outstanding from 2020. The cheque was made out to be included in last month's invoices for payment but was left off the agenda in error. However, due to the small amount it was allowed to be paid.			
Louise Brooks	Salary for January 2021	£	192.06
HMRC	PAYE payment for January 2021	£	48.00
Louise Brooks	Expenses & Home office allowance for January 2021	£	40.00
Rockwell Print and Sign Ltd	Newsletter – December 2020 - 280 copies	£	101.70
P Knight	Repair 2 benches and refit to concrete slabs with bolts	£	335.00

9. Correspondence

All correspondence forwarded to Parish Councillors: Any correspondence received to report on:

10. Footpaths:

Anything to report ?

11. Members' Reports / Items for next Parish Council meeting:

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