DRAFT - MINUTES OF THE ANNUAL MEETING OF HAMBRIDGE AND WESTPORT PARISH COUNCIL HELD ON WEDNESDAY 5TH MAY 2021 VIA ZOOM - VIRTUAL MEETING (COVID-19) 7.00 P.M.

AM/021/556 PRESENT:

Mr. S. Denley (Chairman), Mr. P. Masters (Vice Chair), Mr. R Maidment, Ms. J Lock, Mrs L.Brooks (Clerk). 1 member of the public was present.

A Quorum was present at the meeting.

AM/021/557 APOLOGIES:

Mr. R Meecham (Work commitments)

Mr. M Stanton (District Councillor)

Mr. A Dance (County Councillor)

AM/021/558 ELECTION OF CHAIRMAN:

Cllr Simon Denley was elected Chairman. He signed Acceptance of Office.

Proposed: Cllr. Masters Seconded: Cllr. Maidment Agreed unanimously

AM/021/559 ELECTION OF VICE CHAIRMAN;

Cllr Paul Masters was elected Vice Chairman. He signed Acceptance of Office.

Proposed: Cllr. Denley Seconded: Cllr. Maidment Agreed unanimously

AM/021/560 DECLARATION OF ACCEPTANCE OF OFFICE FOR ALL MEMBERS

All members present signed their Declaration of Acceptance of Office.

Proposed: Cllr. Denley Seconded: Cllr. Maidment Agreed unanimously

AM/021/561 ELECTION OF OFFICERS & REPRESENTATIVES:

Acceptance of Office and Declaration of Interests:	2021/22
Hambridge and Westport Rec Trust	Cllr Denley
Environment Champion	Cllr Meecham

Proposed: Cllr. Maidment Seconded: Cllr. Masters Agreed unanimously

AM/021/562 SIGNING OF THE CERTIFICATE OF EXEMPTION - AGAR 2020/21

The signing of the certificate of exemption for the AGAR 2020/21

Proposed: Cllr.Maidment Seconded: Cllr.Masters Agreed unanimously

AM/021/563 SIGNING OF THE ADOPTION OF ANNUAL GOVERNANCE STATEMENT

The Annual Governance Statement was approved and adopted.

Proposed:Cllr. Denley Seconded: Cllr.Masters Agreed unanimously

AM/021/564 FINANCIAL REPORT:

Chairman gave explanations of budget

Year end balances:	
Current account	£ 9,369.09
Reserve Account	£ 28,150.33
Outstanding Cheques (not banked) at 31.03.20	£ 90.00
Balance Carried Forward	**£ 37,429.42**
- Min amount to be held in bank Account	£ 3,000.00
Total uncommitted funds	**£ 34,429.42**

ACCOUNTING STATEMENTS 2020/21 - Financial Report was approved and adopted.

Proposed: Cllr.Masters Seconded: Cllr. Maidment Agreed unanimously

AM/021/565 CHAIRMAN'S REPORT:

Copy attached to Minutes.

AM/021/566 MINUTES OF 2020 MEETING:

There was no annual meeting held in 2020 due to Covid 19

AM/021/567 MATTERS ARISING FROM MINUTES:

Nothing to record.

There being no further business the Meeting was closed at 7.25pm.

Mrs Louise Brooks Clerk to the Council.
Sheales, Higher Street, Norton sub Hamdon, TA14 6SN
Telephone: 01935 881882; e-mail: hamandwestpcclerk@outlook.com

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status, disability), Crime and Disorder, Health and Safety and Human Rights.