MINUTES OF HAMBRIDGE AND WESTPORT PARISH COUNCIL MONTHLY MEETING HELD ON WEDNESDAY 12th JULY 2023 IN THE COMMITTEE ROOM, HAMBRIDGE VILLAGE HALL

23/1033 PRESENT:

Cllr. S. Denley (Chairman), Cllr. P. Masters (Vice Chair), Cllr. R Maidment, Cllr. J. Roundell-Greene (Unitary Councillor) & Mrs. L. Brooks (Clerk). There were no members of the public present.

23/1034 APOLOGIES:

Cllr. R Meecham

Cllr G. Hill

Cllr A. Dance (Unitary Councillor)

23/1035 DECLARATIONS OF INTEREST:

Nothing to report.

23/1036 MINUTES:

The Minutes from the June meeting had been circulated. They were agreed and signed.

Proposed: Cllr. Masters Seconded: Cllr. Maidment Agreed unanimously.

23/1037 PUBLIC TIME

23/1037/a Public Time:

Noting to report

23/1037/b Unitary Councillor report:

Cllr Roundell-Greene gave an update to the Parish Council on the financial situation for next year.

She also commented on the fact that the nearest polling station for local elections would be Barrington due to H&W hall already being booked for end of school events.

23/1037/c P.C.S.O. Report:

Nothing to report.

23/1038 MATTERS ARISING

23/1038/a Update from LCN meeting

The Chairman Cllr Denley updated the Parish Council on the first LCN meeting that took place in June.

23/1038/a A 'thank you' from Curry Rivel Food Bank

The Clerk reported that she had received an email from the Curry Rivel Food Bank expressing their thanks for our continued support. She informed the PC that the Foodbanks work is increasing and sadly their funds are not coming in as before. Therefore, the S137 grant was very much appreciated.

23/1038/b 80th Anniversary D Day celebrations planned for 6th June 2024

The Chairman will look into this and report at the next meeting.

23/1038/c Review grass cutting & church yard maintenance.

The grass cutting is due to be put out to tender. The Parish Council discussed the companies they will approach for this. The Chairman will meet the chosen companies on site to discuss the requirements. **Action: Chairman**

23/1039 **PLANNING:**

23/1039/a Matters for report:

Nothing to report.

23/1039/b Decisions Notified: The Clerk had been notified on the following:

Nothing to report.

23/1039/c Applications for consideration.

Nothing to report.

Action: Chairman

23/1040 FINANCE:

23/1040/a Matters for report

1. End of 1st quarter accounts

End of 1st quarter accounts

Unity Trust Bank Current account £ 39,301.32 Total as cash book £ 39,301.32

2. VAT claim update: The Clerk reported that the VAT return for £ 1,65.71 had now been received into the Parish Council's Unity Trust bank account.

23/1040/b Matters for Resolution

1. Notification ref - Payment of August invoices without a meeting.

A List of August invoices for payment will be sent to all Councillors on August 8th for approval by the Chair and one other Parish Councillor. RFO to then make payments online via Unity Trust. List of all invoices paid to be included on the September Agenda and marked as paid.

Proposed: Cllr. Masters

Seconded: Cllr. Maidment

Agreed unanimously.

<u>2. Parish Council pension scheme - Clerk's pension:</u> The Parish Council agreed terms for a pension scheme for the clerk. Clerk to action with payroll company and update contract in line with NALC contract.

A resolution was made to set up a pension scheme for the clerk under the terms agreed. Pension contributions will be reviewed annually on the 1st April.

Proposed: Cllr. Masters

Seconded: Cllr. Maidment

Agreed unanimously

23/1040/c Cheques Payable:

All paid via Unity Trust Bank – direct online transfer.

PAYMENTS DUE			
Louise Brooks	Salary – June 2023	£	441.23
HMRC	NI & PAYE June 2023	£	110.40
Louise Brooks	Expenses & home office Allowance – June 2023	£	40.00
Max Von Tyszka	Mowing of churchyard - June 2023	£	200.00
Max Von Tyszka	Mowing of recreation field – June 2023	£	330.00
Somerset Council	Rangers hours for May & June 2023	£	422.52
Louise Brooks	Litter picking equipment x 4	£	12.95

Proposed: Cllr. Masters Seconded: Cllr. Maidment Agreed unanimously.

23/1041 CORRESPONDENCE:

All correspondence received, had been forwarded to the Parish Councillors.

23/1042 FOOTPATHS:

Clerk reported that any footpath issues to be reported straight to SCC Rights of Way Officer.

23/1043 MEMBERS' REPORTS/ITEMS FOR NEXT PARISH COUNCIL MEETING:

Members' Reports:

Nothing to report

Items for next Agenda:

80th Anniversary D Day celebrations planned for 6th June 2024 Tender for grass cutting

There being no further business the meeting closed at 9.10pm

The next meeting will be held on Wednesday 13th Sept 2023 at 7.30 pm in the village hall.