

MINUTES OF HAMBRIDGE AND WESTPORT PARISH COUNCIL
MONTHLY MEETING HELD ON WEDNESDAY 13th DECEMBER 2023
IN THE COMMITTEE ROOM, HAMBRIDGE VILLAGE HALL

23/1077 PRESENT:

Cllr. S. Denley (Chairman), Cllr. R Maidment, Cllr. R Meecham, Cllr G. Hill, & Mrs. L. Brooks (Clerk). There were no members of the public present.

23/1078 APOLOGIES:

Cllr. P. Masters (Vice Chair)

Cllr. J. Roundell-Greene (Unitary Councillor)

Cllr A. Dance (Unitary Councillor)

23/1079 DECLARATIONS OF INTEREST:

Nothing to report.

23/1080 MINUTES:

The Minutes from the November meeting had been circulated. They were agreed and signed.

Proposed: Cllr. Meecham

Seconded: Cllr. Maidment

Agreed unanimously.

23/1081 PUBLIC TIME

23/1081/a Public Time:

Nothing to report.

23/1081/b Unitary Councillor report:

The Unitary Councillor report had been received and circulated.

23/1081/c P.C.S.O. Report:

Nothing to report.

23/1082 MATTERS ARISING

23/1082/a Defib funding update

Cllr Meecham updated the Parish Council on the defibrillator offer through the Red Cross. A defibrillator has been offered to the Parish Council at half price (approx. cost £750). A resolution was made to buy a new defibrillator to replace the one outside the village hall. Cllr Meecham will deal with The Red Cross in the purchase and installation arrangements..

Proposed: Cllr. Maidment

Seconded: Cllr. Hill

Agreed unanimously.

Action: Cllr. Meecham

23/1082/b LCN Meeting

The next LCN meeting for the Levels and Moors Group will take place on Monday 15th January 2024 – venue to be announced.

23/1082/c Recreation Field Tender

The Chairman, Cllr Denley informed the Parish Council that he had been trying to get in touch with one of the companies who the clerk has arranged to quote but had not received a reply. The Clerk said she would chase.

Action: Clerk/Chairman Cllr Denley

23/1083 PLANNING:

23/1083/a Matters for report:

Nothing to report.

23/1083/b Decisions Notified:

Nothing to report.

23/1083/c Applications for consideration.

Nothing to report.

23/1084 FINANCE:

23/1084/a Matters for report

Budget: The Clerk answered any questions that the Parish Council had regarding the budget. Nothing has changed with regards to information coming through on costs of services from SC. The Clerk explained that the PC had a choice – to either fund the services they are currently receiving, or not. If they chose not to fund them then the services would stop (apart from statutory services). The Parish Council decided that they would fund the services as they did not want the standard of the villages to fall. The Clerk would give them more

information as soon as she received it, which would hopefully be before the January meeting. She explained that they had been given an extension to the date of submission of the precept – now the 2nd Feb. However, realistically the precept would have to be agreed and signed off at the January Parish Council meeting. The Clerks hours will also be raised to 12 hours a week to enable her to cover all the extra work involved with services. The precept will be agreed and signed off at the January meeting.

23/1084/b Matters for Resolution

The Parish council agreed to pay the clerk for 20 hours of overtime for the last two months work.

Proposed: Cllr. Meecham

Seconded: Cllr. Maidment

Agreed unanimously.

23/1084/c Cheques Payable:

All paid via Unity Trust Bank – direct online transfer.

PAYMENTS MADE IN NOVEMBER			
Louise Brooks	Salary – November 2023 plus backpay (Apr-Oct) from National pay rise	£	682.62
HMRC	NI & PAYE November 2023	£	199.17
Louise Brooks	Expenses & home office Allowance - Nov 2023	£	40.00
Max Von Tyszka	Mowing of churchyard - November 2023	£	100.00
Max Von Tyszka	Mowing of recreation field - November 2023	£	220.00
Somerset Council	Rangers hours for November 2023	£	422.51
Norton PC	Pension – DD payment setup error	£	308.92
BT	DD – hall BT	£	49.14

Proposed: Cllr. Masters

Seconded: Cllr. Maidment

Agreed unanimously.

23/1085 CORRESPONDENCE:

The Clerk reported that all correspondence received had been forwarded to the Parish Councillors.

23/1086 FOOTPATHS:

Clerk reported that any footpath issues to be reported straight to SCC Rights of Way Officer.

23/1087 MEMBERS' REPORTS/ITEMS FOR NEXT PARISH COUNCIL MEETING:

Nothing to report

23/1088 Items for next Agenda:

Service costings update

Recreation field quotes

There being no further business the meeting closed at 8.35pm

The next meeting will be held on Wednesday 10th JANUARY 2024 at 7.30 pm in the village hall.