MINUTES OF THE ANNUAL MEETING OF HAMBRIDGE AND WESTPORT PARISH COUNCIL HELD ON WEDNESDAY 8th MAY 2024 AT 7.15 P.M. IN THE COMMITTEE ROOM WITHIN THE VILLAGE HALL

AM/024/591 PRESENT:

Cllr. S. Denley (Chairman), Cllr. P. Masters (Vice Chair), Cllr.. R Maidment, Cllr. R Meecham, Cllr G Hill, J Roundell Green (Unitary Councillor), & Mrs L. Brooks (Clerk). There was 1 member of the public present. A Quorum was present at the meeting.

AM/024/592 APOLOGIES:

Mr. A Dance (Unitary Councillor)

AM/024/593 ELECTION OF CHAIRMAN:

Cllr Simon Denley was elected Chairman. He signed his Acceptance of Office.

Proposed: Cllr. R Maidment Seconded: Cllr. R Meecham Agreed unanimously

AM/024/594 ELECTION OF VICE CHAIRMAN.

Cllr Richard Meecham was elected Vice Chairman. He signed his Acceptance of Office.

Proposed: Cllr. R Maidment Seconded: Cllr. S Denley Agreed unanimously

AM/024/595 DECLARATION OF ACCEPTANCE OF OFFICE FOR ALL MEMBERS

All members present signed their Declaration of Acceptance of Office.

Proposed: Cllr. S Denley Seconded: Cllr. P Masters Agreed unanimously

All Parish Councillors signed the new Somerset Council Register of Interest Forms.

AM/024/596 ELECTION OF OFFICERS & REPRESENTATIVES:

Representatives for 2024-25
Hambridge and Westport Rec Trust
Environment Champion
Footpaths Liaison Officers
Operations Maintenance Officer

2024-25
Cllr. G Hill
Cllr Meecham
Cllr. Maidment
Cllr. Masters

Proposed: Cllr. S Denley Seconded: Cllr. Meecham Agreed unanimously.

AM/024/597 SIGNING OF THE ADOPTION OF ANNUAL GOVERNANCE STATEMENT

The Annual Governance Statement was approved and adopted.

Proposed: Cllr. R Maidment Seconded: Cllr. R Meecham Agreed unanimously

AM/024/598 CHAIRMAN'S REPORT:

The Chairman, Cllr. Denley read out his chairman's report. Copy attached to Minutes.

A report from HWRT was emailed to all Parish Councillors before the meeting and thanks were given for the Parish Council's ongoing support.

AM/024/599 MINUTES OF 2023 MEETING:

The Minutes from the Annual meeting 2023 had been circulated. They were agreed and signed.

Proposed: Cllr. R Meecham Seconded: Cllr. R Maidment Agreed unanimously.

AM/024/600 FINANCIAL REPORT:

Chairman gave explanations of budget

Year end balances as of 31st March 2024:

UNITY TRUST Current Account

Outstanding Cheques (not banked) at 31.03.23

Balance Carried Forward

Min amount to be held in bank Account £ 21,761.07£ 21,761.07

£ 3,000.00

Total uncommitted funds

£ 18,761.07

ACCOUNTING STATEMENTS 2023-24 - Financial Report was approved and adopted.

Proposed: Cllr. P Masters Seconded: Cllr. R Meecham Agreed unanimously

AM/024/601 MATTERS ARISING FROM MINUTES:

Nothing to record.

There being no further business the Meeting was closed at 7.35pm.