

MINUTES OF HAMBRIDGE AND WESTPORT PARISH COUNCIL
MONTHLY MEETING HELD ON WEDNESDAY 10th JULY 2024
IN THE COMMITTEE ROOM, HAMBRIDGE VILLAGE HALL

24/1161 PRESENT:

Cllr. S. Denley (Chairman), Cllr. R Meecham (Vice-Chair), Cllr. P. Masters, Cllr. R Maidment, Cllr G. Hill, Cllr. J. Roundell-Greene (Unitary Councillor) & Mrs. L. Brooks (Clerk). There were no members of the public present.

24/1162 APOLOGIES:

Cllr. A. Dance (Unitary Councillor)

24/1163 DECLARATIONS OF INTEREST:

Nothing to report.

24/1164 MINUTES:

The Minutes from the June meeting had been circulated. They were agreed as being an accurate account of the meeting and signed.

Proposed: Cllr. Maidment

Seconded: Cllr. Masters

Agreed unanimously.

24/1165 PUBLIC TIME

24/1165/a Public Time:

Nothing to report

24/1165/b Unitary Councillor report:

Unitary Councillor Jo Roundell Greene was present. She gave an update to the Parish Council following the general election results.

24/1165/c P.C.S.O. Report:

Nothing to report.

24/1166 MATTERS ARISING

24/1166/a Jobs for village maintenance ranger

The Parish Council gave Cllr. Masters (who is managing the Ranger jobs) a list of jobs around the village that require quotes from Mr Von Tyszka. Jobs included clearing the vegetation from road signs to aid visibility to Ruskway Lane on the main Westport Road and clearing back vegetation from the pavement on the main road through Hambridge (where the grit bin is situated). Cllr Masters to get quotes and to let the Parish Council know via WhatsApp, so an agreement can be made before work commences.

Action: Cllr Masters

The Chairman, Cllr Denley also discussed the state of the railings around the war memorial. They are in need of refurbishing. Cllr. Denley to get a quote.

Action: Cllr Denley

24/1166/b S137 payment

The Parish Council were unanimous in their decision to support the foodbank in Curry Rivel which supports residents in Hambridge and Westport as well. A grant of £250 was made. The clerk will liaise with her contact on the foodbank committee and make the necessary transfer of funds from the UTB.

Action: Clerk

24/1167 PLANNING:

24/1167/a Matters for report:

Planning breaches:

The Chairman discussed the planning breaches that have been raised and is waiting to hear back from the enforcement team at SC.

24/1167/b Decisions Notified:

Nothing to report.

24/1167/c Applications for consideration.

Nothing to report.

24/1168 FINANCE:

24/1168/a Matters for report

Budget – monthly update Budget – monthly update - The clerk provided a monthly expenditure report

End of 1st quarter accounts

Unity Trust Bank Current account £ 41,884.65

Total as cash book £ 41,884.65

The accounts will now go to the internal auditor for final check/inspection and then be signed off as an accurate record of accounts.

VAT return – The clerk reported that she had completed the VAT return for the last year which came to £1,163.79. This was paid into the UTB account on the 3rd July 2024.

24/1168/b Matters for Resolution

Agreement ref Payment of August invoices without a meeting (a list of all invoices for payment sent to Parish Councillors at the beginning of August).

Proposed: Cllr. Meecham

Seconded: Cllr. Masters

Agreed unanimously

24/1168/c Cheques Payable:

All paid via Unity Trust Bank – direct online transfer.

PAYMENTS DUE		
Louise Brooks	Democratic services – June 2024	£ 690.58
HMRC	Employee NI & PAYE & Employer NI to pay – June 24	£ 6.80
Louise Brooks	Home Office Allowance - June2024 - Gov set	£ 26.00
Louise Brooks	June Office supplies – Includes paper, ink and other office consumables, postage.	£ 15.40
Max Von Tyszka	Mowing of recreation field – June 24 – 1 cut	£ 140.00
Max Von Tyszka	Churchyard maintenance - June 24 - 1 cut	£ 120.00
Max Von Tyszka	Village maintenance – Ranger jobs (Max Von Tyszka) June 24	£ 85.00
PATA PAYROLL	Invoice no 23/1264/PPS – payroll setup (£30) plus payroll and pension services for Apr/May/June	£ 69.45
Curry Rivel Foodbank	S137 payment	£ 250.00

Proposed: Cllr. Meecham

Seconded: Cllr. Maidment

Agreed unanimously.

24/1169 CORRESPONDENCE:

The Clerk reported that all correspondence received had been forwarded to the Parish Councillors.

24/1170 FOOTPATHS:

Clerk reported that any footpath issues to be reported straight to SCC Rights of Way Officer.

24/1171 MEMBERS' REPORTS/ITEMS FOR NEXT PARISH COUNCIL MEETING:

Nothing to report.

24/1172 Items for next Agenda:

There being no further business the meeting closed at 7.28pm

The next meeting will be held on Wednesday 11th September at 7.30 pm in the village hall.